

Organics Recycling Specification

Contractor shall provide [specify: *all building interior and exterior*] collection and storage containers for use in [specify: *kitchens, loading dock, and any*] designated areas for the purpose of transporting organic and compostable materials to an Organic Recycling Center. Container types shall include, but not be limited to, the following:

1. Contractor shall provide containers to be located [specify: *interior kitchens*] for collection and transport of organic waste from [specify: *kitchen facilities*] to exterior containers.
2. Contractor shall provide all exterior storage containers as required.
3. Contractor shall equip all containers with workable locking lids and doors. Containers must be new or newly reconditioned at the start of service. The containers shall also be properly maintained [specify: *painted*] and kept in condition acceptable to the Owner and clearly marked for container contents.

The Contractor shall be obligated to clean the interiors, deodorize, and/or spray each container for pests (such as bees and flies) [specify: *every other month*]. A designated day will be selected by the Owner after award of contract, with additional cleanings as deemed necessary by the Owner.

Numbers and types of containers suitable for each location shall be jointly determined by the Contractor and Owner after the award of contract, based on site surveys of each location and may be adjusted based on operational results over time.

Contractor shall pick-up the exterior containers from each facility [specify: *one time per week*] on a set day that will be selected by the Owner after the award of contract. Schedules may be adjusted over time through consultation between the Owner and Contractor based on operational issues.

The Contractor's operators shall be responsible for the cleanup of all spillage that may occur in the course of making a pickup. The contractor shall provide adequate supervision over the work being performed and will be held solely responsible for the conduct and performance of its employees and others involved in the execution of this contract.

On the agreed upon pick-up day and time the Contractor shall empty [specify: *or take away*] the exterior collection container [specify: *and return it empty within a four (4) hour time period*]. The Owner shall make every attempt to notify the Contractor at least two (2) hours before pick-up if pick-up is impossible due to site conditions or security issues at the facility.

Contractor shall transport all removed materials to an organic recycling facility. All materials except residue must be recycled.

Contractor shall provide the Owner with a Quarterly Recycling Activity Report for each facility, detailing total monthly quantities picked up and YTD quantities. Contractor shall provide written certification signed by a principal of company or corporation that all materials picked-up have been properly recycled.

All invoices submitted for payment must include a copy of the certified material acceptance ticket from the recycler.